

**FIRST UNITARIAN CHURCH, ROCHESTER, N.Y.**  
**BOARD OF TRUSTEES MEETING**  
**August 9, 2016**

- I. The meeting was called to order by President Barbara deLeeuw at 6:30 PM.
- II. Participants:
  - A. Board: President Barbara deLeeuw, Vice President Chris Graziano, Clerk Linda Friedman, Treasurer Anne Perry, Trustees Jo Cone, Nicole Delgrosso, Tim Farnum, Jill Poremba, John Solberg
  - B. Staff: Rev. Joel Miller, Ursula Staneff
  - C. Others: Sue Ames, Larry Eldridge
- III. Light the Chalice and Centering – Rev. Miller
- IV. Consent Agenda
  - A. Approval of the board minutes of June 4, 2016.
  - B. Approval of housing for Rev. Kaaren Anderson.
  - C. Approval of housing for Rev. Carlos Martinez.
  - D. The consent agenda was approved.
- V. July's Treasurer's Report – Anne
  - A. For the 2015-2016 church year, our loss is \$15,900 and change.
    1. This is a little less than what we lost in the UniUni closing.
  - B. Anne wanted to give credit to those that worked towards making the loss as small as possible.
- VI. Report of the Interim Senior Minister – Rev. Joel Miller
  - A. Since he started a month earlier than usual for someone in his position, he will take a week off several times during the church year.
  - B. Topics that were discussed include the opportunities that conflicts present, goal setting for the year by Joel and the church staff, canvass logistics and policy governance.
  - C. By January or February, the board and Joel will review how things have gone over the last six months, how effective he has been and what is coming in the future.
  - D. Teams of congregants to do specific tasks are being set up.
  - E. Currently the church has 893 members, 182 contributing friends, 255 registered in the RE program, and an average weekend attendance of 455 including children in the church school.
- VII. Roof History and Report – Ursula
  - A. Ursula refreshed the topic for the board.
    1. The roof is a spread polyurethane foam and the roof's edges should have come down three feet but this was not done because of esthetic reasons.
    2. On August 31, Bero's representative, Virginia Searle, will come and give a presentation to the congregation about the roof.
      - a. A plan to move forward will be a topic on the October agenda of the board meeting.

VIII. 2016-2017 Annual Budget Drive – Barbara

- A. Barbara led a discussion of the fall canvass and the time line that has been developed.

IX. Financial Advisory Committee of the Board of Trustees (FAC-BOT) Report – Anne

- A. Anne discussed various options for paying for the roof and for covering obligations like Kaaren's severance package.
- B. BOARD RESOLUTION: At the meeting of the Board of Directors of First Unitarian Church on August 9, 2016, the following resolution was proposed, seconded and approved by the board:

Resolved:

WHEREAS the Church is in need of funds to meet its financial obligations;

WHEREAS the Board authorizes Anne J. Perry (Treasurer) and/or David Friedman (Chairman of the Investment Committee) to negotiate and execute a margin loan agreement on the Church's Endowment Fund with Charles Schwab (custodian);

WHEREAS the amount of the margin loan is not to exceed \$200,000 with the anticipation of repayment of the loan over the next 48 months;

That the First Unitarian Church Board is in full support of the margin loan.

Signed

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Barbara de Leeuw, President

- C. The following motion was proposed, seconded and approved by the board.

Motion: To continue FAC-BOT until August 1, 2017.

1. The board appointed Anne Perry, David Friedman, Lynn Kelly Judy Oakes, and Bob Wells to serve on FAC-BOT for this coming church year.

- D. A list of people who can authorize payments on the green sheets (request for payment form) was discussed.

1. Anne will have a mandatory meeting to go over filling out the green sheets.

X. Volunteer Fair – Larry Eldridge

- A. Larry passed out information about this year's volunteer fair the will be on the weekend of October 1 and 2.

1. The purpose of the fair is to let people know the activities of various church groups and to see if people are interested in participating in them.
2. He invited board members to help working on the fair.

XI. The meeting was adjourned at 8:56 PM.

Respectfully submitted,

Linda Friedman